

9 April 1985

MEMORANDUM FOR: Chairman, SECOM

FROM: Chief, UDAC

SUBJECT: UDAC Status and Prognosis

REFERENCE: Memo dtd 8 Mar 1985; Subj: UDAC Status and Prognosis

1. One of the most effective ways to keep focal points thinking about the leak problem would be to keep in contact with them. This has been done in those instances where reports have been generated and where matters that appear to be of a serious nature have been brought to their attention. There has not been that much contact, however, with those focal points who have not submitted forms or whose agencies have not been involved with a specific leak. Efforts can and will be made in contacting (on a biweekly basis) those people who have not reported any leaks to discuss the system for reporting leaks and to remind them of the serious nature of the leak problem. This same tack will be taken with the UDIS members to keep in touch with them and to insure that matters they may be investigating have been reported to the focal points. This can be discussed at the next UDIS meeting to show the importance of them advising the focal points of matters they receive which were not furnished by a focal point. Not only do we need to keep in contact with the focal points and UDIS members, but we need to keep them in touch with each other. The meeting scheduled for 19 April 1985 should be of assistance in describing the lack of response from some agencies, advising them of the current high level of interest in this matter, and discuss how we can all become more effective in reporting leaks. Additionally, we will be sending to the focal points those items that we have found in various publications here for their review and have them make a determination if the article does in fact contain an unauthorized disclosure. The transmittal communication forwarding the articles will ask for a response on each item sent to them. This will help in keeping in touch with the focal points and elicit a written response from them.

2. Our best opportunity to see that the FBI is brought into a case early is through continued discussion of the problem in UDIS meetings. Efforts will have to be made through UDIS to get investigators from other agencies to realize during initial review of a new case whether there is any possibility that the case may be referred to the FBI and if so, to contact the FBI and discuss the matter and not wait until all paperwork is done in their agency and forwarded to DOJ on a routine basis. This will involve getting the investigators and legal counsel people together to discuss the possible prosecutive merits of the case at the earliest possible date. Having the UDIS

FBI representative at the 19 April 1985 focal point meeting to discuss this should be of assistance in getting the point across as to why early reporting to the UDAC and the investigators is necessary also.

3. As you know, the only key words currently in use on the UDAC form are listed under item 22 to differentiate the type of source and method. Even with this small list only a very few of the approximately 140 records contained in the data base have these words listed on the form or entered in the data base. A major step will be for us to go back over the records entered and at least get these words entered. We also now have the list of words and phrases from [redacted] We will have to go over this new list and determine if these can be incorporated into the data base and if so, how best to utilize them to our advantage. Also, if they can be used, we should insert them at the same time we do our own review of the items already in the data base. After we establish this key word procedure, we can have the three people you have requested from other agencies start the review project to fill in the gaps from 1983 to present. In order to have the team furnish us with the needed information, our steps to institute the survey will be as follows:

- Get team together and explain the UDAC form completely and thoroughly.
- Establish key word list and importance of list. If they can be of assistance in establishing key list, accept proposals.
- Divide forms amongst individuals and where possible have each individual do their own agency records.
- Give them copies of form with available information filled in, explain blank portions that need completion, and have them complete form and return to us.
- Stay in contact with the team during the survey to be of assistance and answer questions.
- Upon completion of project have team discuss problems encountered, offer possible solutions, and practicability of form with us and focal points in order to streamline reporting of leaks.

In addition to updating the current data base, we have the additional information to add from the previous study. In comparing information now requested on the UDAC form with that obtained in the previous study, it should be noted there are several differences in what is now requested and what was originally obtained. In part these include the following which were not furnished on the first study:

- whether article appeared in media other than that being reported
- actual disclosure of classified intelligence
- key words

- no copy of publication attached to forms

Due to the lapse in time and the amount of information not available on the past forms, it is doubtful that much meaningful information can be added to the data base. However, the information available should be added and, where it can be determined, by key words inserted as to the type of leak. By doing at least this much, and indicating the submitter of this information as the 1979-1983 leak report, the number of leaks since 1979 along with identification of the media will be available for reporting purposes. Additionally, if the Anderson "trove" material that was removed from the previous study can be reconstructed, we should include this material to assist in checking on future Anderson columns.

4. With respect to the preceeding, we also need to make appropriate copies of each report and article submitted that is contained in the data base, along with copies of the quarterly reports and our report we submit to the DCI. These will be furnished to the survey team to assist them in tracking down that information we are currently missing. We will have this done in time for the meeting you are setting up with the team on 16 April 1985. We should have some results back from the team which may be of assistance during our 19 April 1985 meeting with focal point members.

5. In our efforts to establish the UDAC, the following matters and procedures have been accomplished:

- system concept developed for data base
- necessary hardware and software obtained and set up
- review of media material established
- initial UDAC form and one revision designed and instituted
- focal points throughout the community established with them to initiate system within their own agencies to develop information on leaks and report them to UDAC
- created a program for recording and editing material submitted by the focal points
- established a report format to generate enhanced formal report for managerial utilization

In essence a system has been devised for the reporting, recording and editing of data pertaining to leaks. Due to hardware and software problems beyond our control, we have not yet been able to follow through with our original plan in manipulating and analyzing data provided in an effort to determine patterns or be of assistance in furnishing lead material to investigatory staffs. We have therefore been unable to completely implement

and test the full capabilities of our system as it was originally designed. Some of the factors mentioned above could be used in a status report; however, with all the hardware problems we have encountered I think it premature to go beyond anything mentioned above until we are sure we get the system going and keep it running. Once we are sure it will work and we get out of the test mode we are stuck in we can then do some runs to see if the system will develop as it was designed and get some tangible results for presentation in report form. Additionally, I do not believe any extra support is needed at this time but we need to have  working on UDAC matters, particularly in the area of getting the material ready for the survey team and especially when results start coming in from the team. Action has been taken to obtain the necessary maintenance contract to get the computer repaired and will be in effect in the event of any other malfunctions. Such an arrangement should keep the hardware system up and going on a nearly continuous basis and Miss Brennan's services will be required to at least start entering available data from the previous leak study. Through these efforts we should be able to at last get the UDAC into a fully operational mode.

